



Chicago Area Runners Association
549 W. Randolph St, Suite 704
Chicago, IL 60661
312.666.9836

Volunteer Details

Opportunity: CARA Awards Banquet

Available Roles:

- Banquet Team
 - Date (Time): Saturday, February 4, 2017 (10:00a.m. – 4:00p.m.)
 - Location: Holiday Inn Mart Plaza (Chicago)
 - Details: Volunteers will support CARA staff in a number of areas including set-up and take-down the awards banquet. This includes set-up and take-down of decorations, awards, check-in area, etc. No heavy lifting is required. Volunteers will also support CARA staff to check-in banquet attendees, assist attendees with finding their table and organization of the awards presentations.
 - Volunteers Needed: 8
 - Contact: Greg Hipp (greg@cararuns.org)
 - Note: Volunteers will receive a free banquet ticket.

- Coat Check
 - Date (Time): Saturday, February 4, 2017 (10:00a.m. – 4:00p.m.)
 - Location: Holiday Inn Mart Plaza (Chicago)
 - Details: Volunteers will manage coat check adjacent to the awards banquet entrance. Volunteers will accept and hang attendee's coats and retrieve them as they depart. After the program begins coat check volunteers will be able to be seated, but they will be on call. Coat Check tips collected by volunteers will be donated to the CARA Roads Scholars program. Coat check volunteers may be called upon to assist with other duties prior to doors opening, such as set-up of decorations and check-in.
 - Volunteers Needed: 3
 - Contact: Greg Hipp (greg@cararuns.org)
 - Note: Volunteers will receive a free banquet ticket.